



LIVING WORD KINGSWOOD SCHOOL

EMIS: 700400817

BLOCK 2, 4149 MOUNT SHASTA STREET, LENASIA SOUTH

TEL: 011 211-0623/ 060 266 6493

admin@kingswoodschool.co.za/ reception@kingswoodschool.co.za

LIVING WORD KINGSWOOD SCHOOL: FINANCE CODE

- 1) All School Fees are to be paid upfront meaning the latest 1st day of every calendar month.
- 2) All fees paid are non-refundable but should there be a credit, these fees can be credited toward the following months fees.
- 3) Late fees carry a penalty, should it be later than 7 days past due as well as interest as per point 6.
- 4) As per contract, notice of withdrawal of student should be via 1 full terms notice alternatively a terms fees will be due and be owed to the school.
- 5) The school does not front payment for any child therefore any items as required by the child (i.e Stationery, Books etc..) will be for the account holder and be due immediately.
- 6) The school reserves the right to charge interest of 15% on all accounts over 30 days or longer.
- 7) In the event that an account has not been handled in the correct manner we reserve the right to refuse further applications.
- 8) The legal guardian/ parents give consent to Living Word Kingswood School to exchange information with the credit bureau or financial institution as per the National Credit Act.
- 9) Should there be any legal fees for collection of monies owed, it will be for the account holders account.
- 10) All Fees to be paid via EFT, Cash or Deposit. Cash Deposits Carry a 5% levy which will be added to the bill.
- 11) Transfer will be issued once all fees/ outstanding balances are paid in FULL.

Signed this on (Date) _____ at (Place) _____ by _____

NAME & ID NO 1: _____

NAME & ID NO 2: _____

Contact Number/s: _____

Signatory 1

Signatory 2